



Weatherwax Hall Rental Application

(form must be filled out completely before it can be processed and your date reserved)

WEATHERWAX HALL
AT THE JSO

Application Date: _____

Name: _____

Email: _____ Company: _____

Billing Address: _____

Mailing Address: _____

Phone: _____ Affiliated with the JSO? _____

Set Up Date: _____ Arrival Time: _____ Departure Time: _____

Event Date: _____ Arrival Time: _____ Departure Time: _____

Event Beginning Time: _____ Event Ending Time: _____

Name of Event: _____

Type of Event: _____

Number of total expected guests/participants: _____

Office Notes:



Jackson Symphony Orchestra's Weatherwax Hall

215 W Michigan Ave., Jackson, Michigan • 49201

info@jacksonsymphony.org

517.782.3221

Rental Options		Total Cost
Non-Holiday 5 hours \$750 includes set up/tear down/event time/tables and chairs Add hour \$150	5 hours total time <i>Including set-up time</i>	
Non-Holiday 7 hours \$1050 includes set up/tear down/event time/tables and chairs Add hour \$150	7 hours total time <i>Including set-up time</i>	
Wedding Package \$2025 15 hours for the use of facility/tables and chairs	15 hours total <i>including set-up time</i>	

Items available for rent	Total Rental Fee:			Total Cost
	YES	NO	QTY	
Yamaha Grand Piano -\$200			1	
Piano Tuning - \$50			1	
Small Bose Sound System - \$50			1	
Wireless Microphone \$50			2	
Chair Covers - Cleaning fee \$125				
Table Linens - Cleaning fee \$125				
Large Screen Projector - \$50			1	
Stage/Runway \$500			1	

Please sign and date below: Total for Rental Items:

Renter: _____
Date: _____
JSO: _____
Date: _____

Deposit to hold building: <i>50% of Grand Total</i>	
Deposit paid on	
Damage/Additional Cleaning Deposit <i>Due no later than 14 days prior to the event</i>	\$700
Rental Balance	
Rental Balance paid on	

PLEASE NOTE: Your date will not be held until this form is filled out completely and your deposit is received. Your damage deposit is refundable unless additional cleaning is needed in the hall. If you stay beyond your contracted rental period on the day of your event, the additional rental amount (calculated at the standard rate) will be deducted from your damage deposit.

Please initial _____



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Will alcohol be served at your event (yes or no)?

If yes, a Certificate of Liability Insurance naming the Jackson Symphony Orchestra Association, Inc. as insured must be provided to the JSO no later than two (2) weeks prior to your event. To be insured additional insurance naming Jackson Symphony Orchestra Association as the additionally insured. Failure will result in cancellation of this contract and of the building rental with no deposit refund.

Please initial _____

This agreement is for the rental of the first floor of Weatherwax Hall and includes use of the JSO's tables and chairs and a JSO staff person on site during your event. Other items are available for rental at an additional cost. Please complete the list on the next page regarding additional items you would like to rent.

Please initial _____

If your event will be open to the public or ticketed in any way, use of the name the Jackson Symphony Orchestra Weatherwax Hall, except for denoting event location, is **PROHIBITED**. Also, use of the name the Jackson Orchestra or the Jackson Symphony Orchestra logo without express written consent is **PROHIBITED**. Your location as: Venue Location is 215 W. Michigan Ave. (Weatherwax Hall) Jackson, MI 49201.

Please initial _____

Glitter and/or confetti are not allowed. (Use of these items may result in the cleaning deposit not being refunded.)

Please initial _____

Please note that all tables and chairs brought into the hall must have rubber feet on them to prevent floor damage. Any damage will result in additional charges.

Please initial _____

Please note nothing may be adhered to the walls without prior approval. Please initial _____

Everything must be removed from the hall on the day of your event. The exception, upon prior approval, is the pickup rented tables and chairs.

Please initial _____



JSO Artistic Content Policy

Weatherwax Hall is a multi-use cultural center which includes a Community Music School, providing music education for all ages, but predominantly to minor children in a family friendly atmosphere, which is an important and integral part of JSO's culture. In recognition of the fact that children are present in the facility and to encourage such educational activities, the Jackson Symphony Orchestra, Inc. ("JSO") has established certain restrictions on those forms of performance art that may be performed within the facility and certain uses of the facility.

Tenant's use of Weatherwax Hall and/or the artistic content performed on the premises may not contain inappropriate or offensive material, products or services. Artistic content must not be illegal, obscene, threatening, defamatory, invasive of privacy, infringing of intellectual property rights, violate any confidentiality agreement or other contract or be otherwise injurious to third parties or objectionable and must not consist of or contain commercial solicitation. JSO has the right but not the obligation to remove tangible Artistic Content or suspend the dissemination of intangible or oral Artistic Content.

The following is a partial list of the kind of Artistic Content that is prohibited at Weatherwax Hall. JSO reserves the right to investigate and take appropriate legal action in its sole discretion against anyone who violates this provision, including without limitation, removing the offending Artistic Content from Weatherwax Hall and/or terminating the performance and access to Weatherwax Hall by such violators. Prohibited Artistic Content includes content that: (i) is obscene, patently offensive, or promotes racism, bigotry, hatred or physical harm of any kind against any group or individual; (ii) harasses or advocates harassment of another person; (iii) consists of information that you know is false or misleading or promotes illegal activities or conduct that is abusive, threatening, obscene, defamatory or libelous; (iv) consists of an illegal or unauthorized copy of a copyrighted work, such as sound recordings, musical compositions and videos in which you do not personally own the copyright or otherwise do not have the necessary authority from the copyright owner(s); or (vi); violates anyone's right of privacy.

In the event that Weatherwax Hall becomes aware that the Artistic content will violate the foregoing prohibitions prior to the performance, it may cancel the artistic engagement without penalty. In the event that Weatherwax Hall cancels the performance, Weatherwax Hall will refund the rental fee, which the Artist/Tenant accepts as the sole measure of his/her/it's damages.

The Tenant and/or Artist shall indemnify, protect, defend, and hold harmless JSO and its affiliates from and against (1) any and all claims, actions, suits, demands, and controversies, whether groundless or otherwise made against JSO and/or any affiliated person, entity or organization, and (2) any and all liabilities, losses, damages, costs, charges, counsel fees, and other expenses of every nature and character that JSO may suffer, incur liability for, or pay, for any reason whatsoever as a result of the Tenant's or Artist's actions or inactions in connection with the use of Weatherwax Hall, and/or the Tenant's and/or Artist's violation of this Artistic Content Policy.

Please initial _____